PRE-SHUTDOWN SAFETY CHECKLIST

Mining • Pulp & Paper • Heavy Industrial | OHSA Reg. 851 / Reg. 854 aligned

YOURSAFETYGUYS.COM
curt@yoursafetyguys.com

ENERGY CONTROL & ISOLATION

- [ ] LOTO points identified for every energy source (electrical, hydraulic, pneumatic, thermal)
- [ ] Try-test-try verification built into every isolation permit
- [ ] Line-breaking and blanking procedures reviewed for chemical & process lines
- [ ] Hot work permits prepared — fire watch assigned by name

CONFINED SPACE

- [ ] Atmospheric monitors calibrated and bump-tested within 24 hours of entry
- [ ] Trained attendant assigned per entry — not shared across spaces
- [ ] Site-specific rescue plan posted at entry point
- [ ] Mechanical ventilation staged for every vessel that held product or residue

CLEANING, WASTE & MATERIAL HANDLING

- [ ] Hydroblast / vacuum truck crews briefed on site-specific waste streams
- [ ] Slurry, dust, recovery residues classified - TDG paperwork pre-staged
- [ ] Spill containment staged at every transfer point (not improvised on the day)
- [ ] Decontamination zone established with clear in/out flow

CREW, COMPETENCY & COVERAGE

- [ ] Every worker holds documented training for the specific tasks assigned
- [ ] Skilled trades (millwrights, boilermakers, electricians) credentialed and verified
- [ ] Supervisors competent under OHSA s.25(2)(c) — provable on paper
- [ ] Site orientation delivered the morning of arrival — no exceptions

PERMITS, GOVERNANCE & DOCUMENTATION

- [ ] JHSC notified of shutdown scope and contractor presence
- [ ] MOL / regulator notifications filed (notice of project, designated substances)
- [ ] Daily toolbox talks scheduled — sign-in sheet for every day
- [ ] Post-shutdown debrief booked before crews demobilize

RESTART READINESS

- [ ] Restart sequence documented and signed off by ops, maintenance, and safety
- [ ] All LOTO removals verified against the master isolation log
- [ ] Guards, interlocks, and E-stops tested before energizing
- [ ] First 4 hours of restart staffed for elevated monitoring

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Planning aid — not a substitute for site-specific procedures, JSAs, or applicable OHSA / Reg. 851 / Reg. 854 requirements.

Need a second set of eyes on your next shutdown?
Walkthroughs, permit reviews, and onsite audits across Northern Ontario and beyond.
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